



FINANCIAL REPORT TO THE SCLA TREASURER

Date: _____ Month / Year

Division: _____

Treasurer: _____

Bank Balance from previous month:

Checking: \$ _____

Savings: \$ _____

Other: \$ _____

Total cash beginning of month \$ (A)

INCOME:

Date	Source	Explanation	Amount
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
			Total \$ <u> </u> (B)

EXPENDITURES:

Check Number	Payee	Explanation	Amount
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
			Total \$ <u> </u> (C)

Ending Balances:

Checking: \$ _____

Savings: \$ _____

Other: \$ _____

Total cash at end of the month \$ Total \$
(A + B - C)

(Please attach a copy of the bank statement)

Note: (A + B - C) should equal sum of end of the month cash