



SUFFOLK COUNTY LIBRARY ASSOCIATION CONTINUING EDUCATION AWARD FOR LIBRARY SUPPORT STAFF

The SCLA Continuing Education Award for Library Support Staff is a cash award made to a library employee who is pursuing academic or career-related coursework that will enhance and contribute to their library duties, as well as benefit libraries. The Suffolk County Library Association and its activities, individual contributions and commemorative gifts support the award. The SCLA Scholarship Committee whose decisions are final administers it.

WHO MAY APPLY?

Individuals who are current employees of a library or library system in Suffolk County with a minimum of three years of consecutive service may apply for the award. 1. Applicants must be pursuing academic or career-related coursework to enhance their present positions. 2. Applicants must be current members of the Suffolk County Library Association and residents of Suffolk County. Two major factors are considered in granting this award: a) dedication to library service and b) commitment to a career in libraries.

WHO MAY NOT APPLY?

Individuals who were recipients of the SCLA Continuing Education Award for Library Support Staff may not apply again. Individuals who are pursuing courses leading to an MLS are encouraged to apply for that Scholarship.

WHAT IS THE PROCEDURE FOR APPLYING?

Applicants will complete an application form and explain, to the best of their ability, what academic/career-related coursework they would utilize the monetary award for. The candidate must submit a personal statement of no more than 300 words. In addition, the applicant must secure three references to be sent, on forms provided, to the SCLA Scholarship Committee. **Requests for applications are to be mailed to Angela Richards, SCLA Scholarship Committee, Northport-East Northport Public Library, 151 Laurel Ave, Northport, NY 11768 or e-mailed at arichard@suffolk.lib.ny.us**

WHEN MUST APPLICATIONS BE FILED?

Completed applications, including all references, must be postmarked no later than October 1st of the year in which the award is to be made. Applications that are not completed by that date cannot be considered. Persons who provide references for applications should be informed of this deadline. Incomplete applications will be eliminated.

WHEN IS THE AWARD PRESENTED?

Applicants will be notified regarding their status by October 15th. Formal announcement of the award winner will be made at the Annual Fall Dinner Meeting of the Suffolk County Library Association.

HOW IS THE AWARD PAID?

The award is paid by check and is presented to the winner who will be a guest at the Annual Fall Dinner Meeting.

PLEASE SEND AN APPLICATION FOR THE SCLA CONTINUING EDUCATION AWARD
FOR LIBRARY SUPPORT STAFF TO:

Name _____ e-mail _____

Address _____ Telephone _____